

Date: _____ 2024



Re: VSC for Volunteers

To: Ottawa Police Services

This letter is to confirm that _____ is a volunteer with the Leitrim Minor Hockey Association for the 2024-2025 season. Their Vulnerable Sector Check (VSC) application and all required documentation to enable you to conduct this check is enclosed with this letter. I understand that the cost for volunteers submitting their VSC application is waived with this letter (and \$69 without the letter) and I wish to thank you for your handling of this request.

As I am the party responsible for the processing and collection of the aforesaid documents in my role as Coordinator, Risk and Safety for the Association, you may feel free to contact me at any time with regard to this process at my contact email in the event that you have any questions.

Thank you for your cooperation and assistance.

Regards,

Scott English

Scott English

Risk & Safety Coordinator
Leitrim Minor Hockey Association
safety@leitrimhockey.ca

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